

PRIVACY STATEMENT

1. Adtrans Group Ltd. and its subsidiaries (Adtrans) is an organisation that is bound by the National Privacy Principles under the Privacy Act 1988. A copy of the National Privacy Principles is available for your inspection at our premises, or you may obtain a copy from the Office of the Federal Privacy Commissioner.
2. The type of personal information that Adtrans holds depends upon what specific business is transacted, but may include the following:

Customer name	Address	Contact telephone number
Driver's license number	Occupation	Date of birth
Vehicle details	Finance or credit application details.	
3. The main purposes for which Adtrans holds this information are to complete the sale or purchase process for a new or used vehicle, to obtain finance and/or insurance for our customers, to maintain service records on our customers' vehicles, to maintain trading history and accounts for parts and service customers.
4. Occasionally Adtrans contracts out services to a third party which carries out work that cannot be performed by Adtrans at its premises. The type of personal information that may be given to third parties is:

Name	Address	Contact telephone number/s	Vehicle details
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5. Your information may be disclosed to your new vehicle manufacturer for warranty and related purposes. The manufacturer may send you material or contact you about its products and services and disclose your information to its contractors and agents, such as call centre operators, advertising agencies, direct mail houses and debt collectors. It may also disclose your information to its related bodies corporate and transfer your information out of and into Australia for the purposes outlined in this Privacy Statement.
6. Your information may be disclosed to the financier and/or insurance company for which we act as agent for the purpose of quoting or completing a finance or insurance transaction on your behalf.
7. If you do not wish to receive any promotional Or direct marketing material, please complete the details below and return to:
The Privacy Officer, PO Box 55, Goodwood SA 5034.
8. If you would like further information about the way Adtrans manages the personal information held by it;
If you have any concerns about the way personal information is managed by Adtrans;
If you wish to speak with anyone at our company about any privacy issues; or
If you believe that a breach of your privacy has occurred

then you may [contact](#) our Privacy Officer using the website link, or the above address or Telephone (08) 8373.1991 Fax (08) 8373.3712.
9. Requests for access to your personal information must be made in writing and directed to:
The Privacy Officer, PO Box 55, Goodwood SA 5034.
Any requests for access will be taken to the relevant Dealer Principal of the dealership involved and you will be advised within 48 hours of receipt of the request regarding the outcome of your request.

The Privacy Officer
PO Box 55
Goodwood SA 5034

I do not wish to receive further information from the dealership or the manufacturer regarding information, offers or promotions.

DEALERSHIP NAME: _____

Name

Address

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Contact phone number

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Signed:

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Date: